

## New Company Options Screen

This enhancement is a long needed feature. The *Company Options* screen has been redesigned from the random placement of Preferences, to a logical layout filtered by category.

### How it works:

1. Launch Software for Hardware.
2. From the Logo screen click *File*.
3. Choose *Optional Settings*.
4. Select *Company*.
5. The new Company Options screen appears.

Software for Hardware Company Options

**Rounding Options**

Round Inventory Selling Prices to the Nearest \$.25 if the Price is Greater than or Equal to: 1.00

Round Inventory Selling Prices to the Nearest \$.50 if the Price is Greater than or Equal to: 10.00

Round Category Prices in Contract Job Quote Report to the Highest \$ Shown to the Right: 1.00

**Change Orders/Packing Slips/Preps**

Do NOT Automatically Create Change Order

Only Put on Packing List if Material is Received

Automatically Add Preps to Prep Master

**Accounting Software**

Enable ContractERP

Load Non-Stock into Accounting Software

**Tables**

Do NOT Automatically Create Non-Stock Items

Disable Popup Message Adding to Master Tables

**Discount/Labor/Markup Percent**

Contract Job Default Markup Percent 40.00

Contract Job Minimum Markup Percent .00

Sales Order Default Markup Percent 40.00

Sales Order Minimum Markup Percent .00

Reseller Discount Percent 10.00

Installation Labor Rate Per Hour 75.00

**Freight/Tax/Discounts/Labor**

Apply Markup to Out-bound Freight

Apply Markup to In-bound Freight

Tax Out-bound Freight

Do NOT Include Tax or Freight on Profitability Reports

Round Sales Tax on Contract Jobs

Rename the Word "Labor" into Labor

**Functionality**

Save Sales Order When Pressing ENTER KEY in Date Shipped

Enable Job Detailer

Require Contact Info for Contract Jobs and Sales Orders

Suppress Door/Frame Catalog Update Messages

Suppress Message for Material Category, Set Default to: Yes No Cancel

**Numbering Sequencing**

Current Invoice # 68

Current PO # 14

Current RGA # 6

Current Sales Order # 163

Current Sales Proposal # 74

**Printing Options**

Use 14" Paper to Print Door/Frame Schedule

Do NOT Print Door/Frame Mfr. Name on Sales Orders

Make Company Logo Rectangular in Shape

Suppress Time Stamp for all Reports

Save Close

6. The redesigned screen is now divided into the following categorical sections:
  - a. *Rounding Options*
  - b. *Change Orders/Packing Slips/Preps*
  - c. *Accounting Software*
  - d. *Tables*
  - e. *Discount/Labor/Markup %*
  - f. *Freight/Tax/Discounts/Labor*
  - g. *Functionality*
  - h. *Numbering Sequencing*

- i. Printing Options*
- 7. If you have custom programs that require settings on this screen they will appear either under the *Printing Options* section, or, another section called *Misc*.