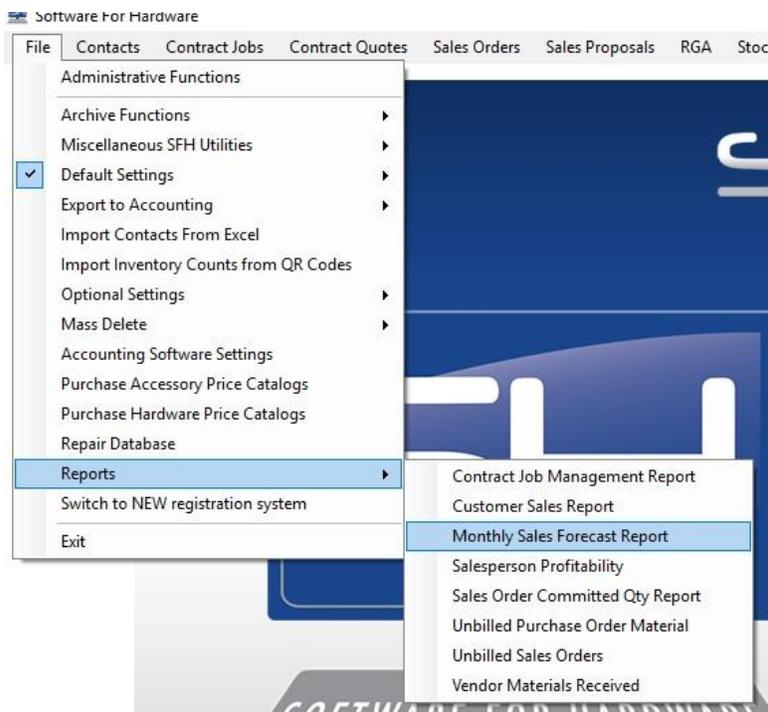


Monthly Sales Forecast Report

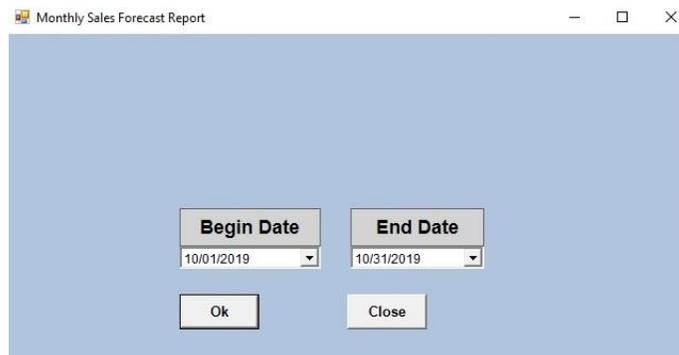
This report looks at all Sales Proposals and Sales Orders that have not yet been shipped and puts the cost, sell price and profit for each order. The report is sorted by Sales Person with sub-totals for each person and a grand total for the entire company at the end of the report.

How it works:

1. Launch Software for Hardware and from the Logo screen click the *File* menu selection.
2. Click the *Reports* menu selection.
3. Select *Monthly Sales Forecast Report*.



4. The *Monthly Sales Forecast Report* screen appears:



5. From here you can enter a date range.
6. To run the report, click the *Ok* button.
7. Below is a sample report:

Monthly Sales Forecast Report

Report Dates: 10/01/2019 to 10/31/2019

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John Doe

Sales Orders

Date Created	Customer Name	Job Name	Order/Proposal Num	Selling Price	Cost	Profit
10/10/2019	Blue Mountains Contractors and Builders		147	1,568.00	1,120.00	448.00
10/10/2019	Blue Mountains Contractors and Builders		148	0.00	0.00	0.00
10/10/2019	Blue Mountains Contractors and Builders		149	0.00	0.00	0.00
10/10/2019	Blue Mountains Contractors and Builders		150	3,577.50	2,385.00	1,192.50
10/10/2019	Blue Mountains Contractors and Builders		151	3,906.00	2,790.00	1,116.00
10/10/2019	Blue Mountains Contractors and Builders		152	3,906.00	2,790.00	1,116.00
10/10/2019	Blue Mountains Contractors and Builders		153	1,022.00	730.00	292.00
10/10/2019	Blue Mountains Contractors and Builders		154	0.00	0.00	0.00
10/10/2019	Blue Mountains Contractors and Builders		155	0.00	0.00	0.00
10/10/2019	Blue Mountains Contractors and Builders		156	15,400.00	11,000.00	4,400.00
10/10/2019	Blue Mountains Contractors and Builders		157	15,400.00	11,000.00	4,400.00
10/10/2019	Blue Mountains Contractors and Builders		158	2,550.00	1,700.00	850.00
10/10/2019	Blue Mountains Contractors and Builders		159	2,833.28	1,899.90	933.38

Change Orders

10/30/2019	Blue Mountains Contractors and Builders	Mt. Baker B & B	04142017-024	0.00	0.00	0.00
10/30/2019	Blue Mountains Contractors and Builders	Mt. Baker B & B	04142017-025	0.00	0.00	0.00
Sub-Total				50,162.78	35,414.90	14,747.88
Grand Total				50,162.78	35,414.90	14,747.88