Add Master Per Plans and Specifications Words to Total Job Report

Software for Hardware allows you to save master, (company-wide), text for *Per Plans and Specifications Words* to be printed on the *Total Job* report off the *Pricing* menu. If you use a standard nomenclature Software for Hardware will use it across all jobs unless otherwise specified.

How it works:

To set the master words:

- 1. Launch Software for Hardware.
- 2. From the Logo screen click the File menu.
- 3. Click Default Settings.
- 4. Click Misc. Defaults.



5. The Misc. Defaults screen appears.

Always	O Never	Prompt me before copying			
-	Title for H	ardware Schedule	,		
				_	
			21 - 222		
	Per Plans and	Specifications W	ords		
	Per Plans and	Specifications W	ords		

- 6. Enter your desired master words in the Per Plans and Specifications Words field.
- 7. Click the *Save* button to save the text.

To use the master words:

- 1. Launch Software for Hardware and open a Contract Job.
- 2. Click the *Pricing* menu option.
- 3. Click *Total Job* then select *All Areas* or *By Specific Area(s)*.
- 4. The following screen appears:

Total Job Price F	Recap	~	-	
Total .	Job Price:	\$26,65	8.00	
Non-Tax	able Labor:	\$11,29	4.00	
Та	x: 8%	\$2,13	2.64	
Gran	nd Total:	\$40,08	4.64	
Per Pla	ins and Specifi	ications W	orde	
I EI I IG	ins and specin	ications ii	orus	
Master F	Per Plans and S	pecs	orus	
Master F	Per Plans and S Don Baines	pecs	orus	
Master F Attention To Submitted B	Per Plans and S Don Baines y John Doe	pecs	orus	
Attention To Submitted B	Per Plans and Specific Don Baines John Doe	pecs Price Only		
Master F Attention To Submitted B	Per Plans and Specific Don Baines y John Doe Print Total F Notes R	Price Only		

- 5. Note the *Per Plans and Specifications Words* field has automatically filled with the master words.
- 6. If you want this job to contain unique words, simply type in your desired text then click the *Save* button.
- 7. **NOTE:** If you want to print the Total Job report without *Per Plans and Specifications Words* then simply delete all words from the text field and then click the *Print* or *Preview* buttons.