

Hardware Item Numbers on Packing Slips

To better track your items hardware packing slips now include the Accounting ID number displayed on the printed form.

How it works:

1. Launch Software for Hardware and from the Logo screen click the *Contract Jobs* menu selection.
2. Click the *Pak Slips* menu selection across the top.
3. Open the hardware packing slip you wish to view from the list on your screen.
4. Select *Bulk* or *Itemized* from either the *Preview Report* or *Print Report* menu selections across the top of the packing slip form.

Ship Via: OT

Mark For Job: LO-2021

Project Manager: Ian Oxman

Hardware

Hager Hinge Company

					<u>Carton#(s)</u>
18	EA	B/O: 0	Hinge	1279 4-1/2" x 4-1/2" US26D	_____
Item #: HHC00004766					
6	EA	B/O: 0	Hinge	BB1191 4-1/2" x 4-1/2" x NRP US32D	_____
Item #: HHC00004952					
12	EA	B/O: 0	Hinge	BB1279 4-1/2" x 4-1/2" US26D	_____
Item #: HHC00004719					
24	EA	B/O: 0	Silencer	307D Grey	_____
Item #: HHC00005587					

5. The above example contains a bulk report displaying the Accounting ID numbers below the hardware item information.